



Office of the Police and
Crime Commissioner
STAFFORDSHIRE

Please note: This form and an EIA will be published on the OPCC website immediately a decision is made unless the author of the report indicates otherwise at sections 7 or 8 below

REQUEST FOR DECISION BY POLICE & CRIME COMMISSIONER

Date decision required by:

If an urgent approval is required, please state reasons:

To develop a technical solution to support the management, administration and evaluation of the Space 2017 programme.

For completion by OPCC only:-

Decision Number: OPCC/D/2017/18/002

Date Received: 10 May 2017

Who is empowered to make decision: PCC

Title	Technical solution to support Space Programme
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Summary:

The Space positive activities programme for youngsters aged 11-17 years was introduced by the PCC in 2015, operating during the school summer holiday period as a proof of concept. Funded by the PCC with commissioning of provision by Local Authority partners, Space involved the provision of a range of diversionary activities to reduce levels of police recorded anti-social behaviour and youth crime, and to increase volunteering. Additionally Space aims to promote personal, health and social development, team building and new experiences.

The proof of concept approach was supported by low level technology made available by the police force, which proved to be a significant administrative burden to staff within the Office of the Police and Crime Commissioner (OPCC) as well as Force IT support.

Following evaluation of the successful proof of concept, the Space programme 2016 was planned and introduced. With recognised learnings from 2016, advice received by the OPCC from Force IT recommended the use of templated technology available on line be used to manage, administer and evaluate the programme.

Evaluation following the 2016 provided extremely useful feedback from programme users, providers, partners and indeed OPCC personnel which found the templated approach significantly cumbersome, lacking in flexibility and requiring major IT support to effect its use.

Recognising these major challenges, the OPCC Commissioning and Partnerships Team allocated from budget a maximum value from which to secure the development of a robust, flexible, innovative IT platform to meet the programme technical and marketing requirements, to be owned by the OPCC and utilised for broader growth of Space.

Given the low contractual value, a Request for Quotation process was put in place by IT Procurement to secure the services of an IT development service which could design and implement a flexible and innovative IT platform to be used as the basis of the Space young people's programme in line with the specification provided.

The services of a local organisation, Netinspire based in Stoke-on-Trent have clearly demonstrated the ability to deliver against all requirements at a cost of £20,336 for an annual contract, with the ability to extend this year on year for a further two year period, enabling low level development costs (year two maximum £10,000, year three maximum £5,000).

Recommendation:

That NetInspire be appointed to develop, introduce and support the Space programme through development of the Space IT platform and marketing support.

Chief Executive

I hereby approve the recommendation for consideration.

Signature



Date

2/5/2017

PART I – NON-CONFIDENTIAL FACTS AND ADVICE TO THE PCC**1. Introduction and background**

The Space positive activities programme for youngsters aged 11-17 years was introduced by the PCC in 2015, operating during the school summer holiday period as a proof of concept. Funded by the PCC with commissioning of provision by Local Authority partners, Space involved the provision of a range of diversionary activities to reduce levels of police recorded anti-social behaviour and youth crime, and to increase volunteering. Additionally Space aims to promote personal, health and social development, team building and new experiences.

Local needs for youth provision were identified by analysis of hotspot locations for ASB aligned to existing youth provision and local authorities commissioned services from local providers. Activities were made available universally to young people and also through a targeted approach, aiming to encourage participation by youngsters on the cusp of ASB / low level crime through

Learnings from the 2015 proof of concept approach were reflected in the 2016 programme which in turn was comprehensively evaluated with feedback from young people, providers, local authority commissioning partners and OPCC staff.

Key feedback included concern at the level and complexity of administration, monitoring and evaluation processes supported by the templated technological solution which was not considered flexible enough to adapt to identified requirements. Rigid templates defined the way data was captured, managed and could be interrogated and IT support requirements then placed significant burden on Staffordshire Police, being the only technical support available to the OPCC.

With limited technical experience in social media marketing, the OPCC recognised that opportunity to target key locations / hotspots / young people were not maximised, identifying this for future years as a key learning.

Costing £139,297.41, Space 2016 saw 12,432 young people engaging in positive activities, of which 1,114 were funded by the PCC over the five week summer holiday period.

Aiming to provide a holistic offer to young people of Staffordshire and Stoke on Trent, the Space website also provided detail of a further 1,968 non PCC funded activities which too were input and administered by the OPCC.

Recognising the feedback received, the need to develop an adaptable, flexible technical foundation on which to base future Space activity and the need to maximise use of social media marketing techniques, the OPCC needs to outsource this activity to secure best value services.

Given the low contractual value, a Request for Quotation process was put in place by IT Procurement to secure the services of an IT development service which could design and implement a flexible and innovative IT platform to be used as the basis of the Space young people's programme in line with the specification provided.

The services of a local organisation, Netinspire based in Stoke-on-Trent have clearly demonstrated the ability to deliver against all requirements at a cost of £20,336 for an annual contract, with the ability to extend this year on year for a further two year period, enabling low level development costs (year two maximum £10,000, year three maximum £5,000).

2. Issues for consideration

Pre-discussion has been held with the OPCC Chief Executive who is supportive of this recommendation.

3a. Has the OPCC's Director of Finance & Performance/Force's Chief Financial Officer been consulted?

The OPCC Finance and Performance Director has been engaged and is supportive of this approach.

3b. Financial Comments from OPCC's Director Finance & Performance Officer /Force's Chief Financial Officer

Recognising the robust evaluations and feedback received, together with the limited OPCC /available Force expertise, this approach is supported.

4a. Has legal advice been sought on this submission?

Not required – Procurement support provided.

4b. Legal Comments

N/A

5. Equality Comments

Please attach your completed Equality Impact Assessment, (EIA) – this will be published with a copy of this decision statement

(No decisions will be accepted without a completed EIA)

6. Background/supporting papers

7. Public access to information

8. Is the publication of this form to be deferred?

ORIGINATING OFFICER DECLARATION:

Author

HELEN JARVIS

Signed	<i>Alfeme</i>
Date	25/4/17

APPROVAL (for completion by OPCC only)

Rationale for approval

PCC

Signature

Date

9/5/17



Equality Impact Assessment

The purpose of this EIA is to ensure you consider any equality issues as part of your decision making when developing / reviewing your policy / procedure.

Please complete the sections below and send to the Office of the Police and Crime Commissioner (OPCC) Equality Lead to be quality assured. New / revised policies cannot be published on the policy database until the EIA has passed the quality assurance process.

Title of policy/procedure:	Technical solution to support Space programme
Department:	OPCC
Date:	25 April 2017

1. Identify the aims and purpose of the policy

The Space positive activities programme for youngsters aged 11-17 years was introduced by the PCC in 2015, operating during the school summer holiday period as a proof of concept. Funded by the PCC with commissioning of provision by Local Authority partners, Space involved the provision of a range of diversionary activities to reduce levels of police recorded anti-social behaviour and youth crime, and to increase volunteering. Additionally Space aims to promote personal, health and social development, team building and new experiences.

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Evaluation following the 2016 provided extremely useful feedback from programme users, providers, partners and indeed OPCC personnel which found the templated approach significantly cumbersome, lacking in flexibility and requiring major IT support to effect its use.

Recognising these major challenges, the OPCC Commissioning and Partnerships Team allocated from budget a maximum value from which to secure the development of a robust, flexible, innovative IT platform to meet the programme technical and marketing requirements, to be owned by the OPCC and utilised for broader growth of Space.

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2. Identify the individuals and organisations who are likely to have an interest in, or be affected by the policy.

- Office of the Police and Crime Commissioner
- Local Authority Partners
- Community Activity Providers
- Residents and businesses across Staffordshire and Stoke-on-Trent

Summarise the findings of any monitoring data / information which you have considered regarding the impact of this policy on people from all or any of the protected groups. This could include national or local data.

3. Data

Summarise the findings of any monitoring data / information which you have considered regarding the impact of this policy on people from all or any of the protected groups. This could include national or local data.

3.1 Age

Consultation has been undertaken local authority partners, providers, young people, their parents, guardians and carers during the 2015 Proof of Concept and 2016 Space Programme. These people provided feedback which confirmed the requirements for a simple, easy to follow, bright, colourful, engaging website to support the Space programme.

For 2017, data capture on the shortly to be developed website will be limited, taking one of two forms – firstly on the basis that a user (Parent, Guardian, Carer, Young Person) may choose to register interest in Space by providing their contact detail (email / telephone) to receive updates on Space activities. The second opportunity will be for volunteers wishing to express an interest may also provide their contact details for further dialogue with OPCC Space Programme Team.

The website will also provide ability for users / interested parties to contact the OPCC Space Programme Team in the event of need.

3.2 Disability

No negative impacts were identified.

3.3 Race

No negative impacts were identified.

3.4 Religion or Belief

No negative impacts were identified.
3.5 Sex No negative impacts were identified.
3.6 Sexual Orientation No negative impacts were identified.
3.7 Transgender No negative impacts were identified.

<p>4. Research</p> <p>Summarise the findings of any research you have considered regarding this policy for all or any of the protected groups. This could include information you have obtained from other sources e.g. Home Office.</p> <p>Consultation has been undertaken local authority partners, providers, young people, their parents, guardians and carers during the 2015 Proof of Concept and 2016 Space Programme. These people provided feedback which confirmed the requirements for a simple, easy to follow, bright, colourful, engaging website to support the Space programme.</p>
4.1 Age No negative impacts were identified.
4.2 Disability No negative impacts were identified.
4.3 Race No negative impacts were identified.
4.4 Religion or Belief No negative impacts were identified.
4.5 Sex No negative impacts were identified.
4.6 Sexual Orientation No negative impacts were identified.
4.7 Transgender No negative impacts were identified.

<p>5. Consultation</p> <p>Summarise the opinions of any consultation for all or any of the protected groups. Who was consulted and how e.g. survey, discussion, forum.</p> <p>If there was no consultation please justify why.</p> <p>Consultation has been undertaken local authority partners, providers, young people, their parents, guardians and carers during the 2015 Proof of Concept and 2016 Space Programme. These people provided feedback which confirmed the requirements for a simple, easy to follow, bright, colourful,</p>
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5.1 Age No negative impacts were identified.
5.2 Disability No negative impacts were identified.
5.3 Race No negative impacts were identified.
5.4 Religion or Belief No negative impacts were identified.
5.5 Sex No negative impacts were identified.
5.6 Sexual Orientation No negative impacts were identified.
5.7 Transgender No negative impacts were identified.

6. Conclusions <p>Taking into account the results of the monitoring, research and consultation, set out how the policy impacts or could impact on people from the following protected groups? (Include positive and/or negative impacts)</p> <p>No negative impacts were identified.</p>
6.1 Age No negative impacts were identified.
6.2 Disability No negative impacts were identified.
6.3 Race No negative impacts were identified.
6.4 Religion or Belief

No negative impacts were identified.
6.5 Sex No negative impacts were identified.
6.6 Sexual Orientation No negative impacts were identified.
6.7 Transgender No negative impacts were identified.

7. Decisions

If the policy will have a negative impact on members of one or more of the protected groups, explain how the policy will change or why it is to continue in the same way.
If no changes are proposed, the policy needs to be objectively justified.

The website aims to support the needs of all communities across Staffordshire and Stoke on Trent.

8. Monitoring arrangements

If the policy is new what consideration has been given to piloting the policy?

If monitoring is not already in place what arrangements have been made to monitor the effects of the policy on equality and diversity?

Already in place.

This equality impact assessment will be published on the OPCC website.

EIA Form Dated
01/11/11