

Item 6 (i)



POLICE, FIRE AND CRIME COMMISSIONER FOR STAFFORDSHIRE AND CHIEF CONSTABLE FOR STAFFORDSHIRE

Internal Audit Progress Report

Presented at the ETAP of

23 October 2019

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CONTENTS

1 Summary of Progress to Date	2
2 Other matters	3
For further information contact	4

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1 SUMMARY OF PROGRESS TO DATE

We have issued two final reports from the 2019/20 internal audit plan since the previous ETAP. In addition, we have issued two draft reports in relation to Contract Management – Boeing and Fleet Utilisation. Details are included below:

Reports shown in bold are being presented at this meeting.

Assignments		Opinion	Actions agreed		
			H	M	L
FINAL REPORTS					
Procurement Contract Management – Kier Facilities Ltd (Joint)	FINAL	Partial Assurance	4	10	2
Follow Up	FINAL	Good Progress	-	-	-

LOOKING AHEAD – 2019/20		
Contract Management – Boeing (Joint)	Draft report issued	Completed
Capital Receipts (Joint)	Scope to be finalised	Planned for quarter 4
Asset Management (Joint)	Scope to be finalised	Planned for quarter 4
Data Migration & Data Quality (Force)	Not started	Planned for 9 December 2019
Niche Implementation Follow Up (Force)	Scope issued	Work in Progress
Fleet Utilisation (Joint)	Draft report issued	Completed
Workforce Planning (Force)	Not started	Planned for 18 November 2019
Governance – Collaboration Board (Joint)	Scope issued	Work in progress
Forensics (Force)	Not started	Planned for 25 November 2019
Savings Programme (Force)	Scope issued	Planned for 28 October 2019
Key Finance Controls (Force)	Scope issued	Planned for 25 November/December 2019
Follow Up (Joint)	Each quarter	Each quarter

2 OTHER MATTERS

2.1 Changes to the internal audit plan

Since the previous ETAP meeting there has been one proposed change to the internal audit plan. The table below details that change.

Auditable area	Reason for change
Procurement Contract Management - Kier Facilities Ltd	It is proposed that a follow up of our audit report will be completed in March 2020

2.2 Information and briefings

We have issued one specific Emergency Services sector briefing, since the last ETAP, which is available separately to members.

FOR FURTHER INFORMATION CONTACT

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