STAFFORDSHIRE COMMISSIONER
Police | Fire and Rescue | Crime

Staffordshire Commissioner's Office

Governance & Assurance Report
ETAP Public Meeting 29th May 2019

1. Audit & Reviews:

Area	Completed By	Date Complete	Outcome
Risk Management Review	ETAP Risk Champion	June 2018	1 Recommendation made.
Risk Management	RSM	09.10.2018	**Substantial Assurance –** Highest Grade: (1 Medium level recommendation)
Fire Governance Transition Project	RSM	10.12.2018	**Substantial Assurance –** Highest Grade: (1 Medium & 1 Low level recommendation)
Independent Custody Visitor Scheme Review	ETAP	April 2019	3 Recommendations made.
PCC Statutory Transparency Mark	CoPaCC	April 2019	Achieved, no recommendations.
Independent Custody Visitor Scheme Quality Standard	Independent Custody Visitor Association	15th May 2019	Gold Standard achieved.

2. Recommendation's Update:

Area	Recommendation	Action Taken	Date Complete
Risk Management Review	A review of the SCO Risk Management Policy to include a clearer read across to the Force Risk Register.	Review and refresh is underway that will not only be reflective of Force Risk but will also include Fire Risk processes. Envisaged completion is May 2019.	Ongoing
Risk Management	The assurances that are included within the Risk Register will be expanded further to record the outcome of the assurance that has been received together with any further required actions.	Risk Register Excel Document updated to include to record outcome of the assurance.	December 2018
Fire Governance Transition Project	Conflicts of Interest between Police/SCO/Fire to be declared at PAB & SGB Meetings.	TOR & Agenda Template Reviewed. Conflict of Interest to be checked by Chairs on commencement of meeting.	March 2019
	Staff Consultation & Communication Forum TOR is updated to reflect the change in governance.	TOR Updated and undergoing sign off process.	Ongoing
Independent Custody Visitor Scheme Review	That the Staffordshire ICV scheme should continue to work on supporting the local ICV panels to develop greater consistency in their approach to documenting rotas and recording meetings.	SCO looking into standardising the quarterly meetings and providing a secretariat.	Ongoing
	That the scheme should, when the results of this first ICVA assessment process are known, seek detailed feedback from ICVA and the	Peer assessor feedback received. This will come formally from the ICVA after 15th March 2019.	May 2019

	assessor involved in the process to make sure that it learns from the process and acts on any areas identified for improvement.		
	That the scheme should actively plan for the next round of applications as the basis for making its subsequent application next time round (either for Gold Standard or, if that is achieved this time, to focus actively on securing Platinum).	Action plan in place for the next round of assessments to lift from gold to platinum standard.	April 2019
Safer Neighbourhood Panel Scrutiny Review. (Recommendations for SCO only)	**Staffordshire Moorlands – Use of Force:** Both matters viewed were of incidents more than 12 months old. The sub-committee recommend more recent examples to be viewed.	Data provided for use of force is provided within the most recent 3 months and this is now standard practice.	December 2018
	Staffordshire Moorlands – Stop & Search: The Guidance Document for conducting Stop & Search review need to reflect the current practice. The document should be updated to ensure all panels are working in the same way. This is to include reference to the GOWISELY checklist.	Review now completed end of January 2019 and guidance document updated.	January 2019
	Stoke South – Use of Force: The panel recommends that there is more clarification around the retention of BWV.	Force Policy reviewed in November 2018 and incorporated into guidance - document reissued January 2019	January 2019
ICV Local Panel Meetings (Recommendations for SCO only)	An update session for the train the trainer programme to be brought into panel meetings for bite sized sessions.	Bite Size sessions introduced and included in the timetable through-out the year of ICV Development.	September 2018

3. Risk Management:

The SCO Strategic Risk Register is submitted to ETAP Finance Panel on a quarterly basis and discussed in that forum. An overview of current grading of risks contained in both the SCO Strategic and Operational registers is as below:

	Strategic	Operational
Total Number of Risks	10	26
After mitigations applied:		
Number of Very High Rated Risks (Red)	0	0
Number of High Rated Risks (Amber)	4	6
Number of Medium Rated Risks (Yellow)	5	13
Number of Low Rated Risks (Greens)	1	7
Number of Very Low Rated Risks (Blue)	0	0
Number of Risks sitting outside of SCO Risk Appetite	4	0

Strategic Risks were last reviewed by the SCO Senior Management team on Monday 13th May 2019.

Significant Items for review and approval in the coming months:
- Corporate Governance Framework for Fire
- SCO Risk Management Policy (Incorporating Police & Fire read across)
- Review of Force Appropriate Adult scheme against the NAAN Standards

Safer Neighbourhood Panels

Current Membership:

Cannock	9
East Staffordshire	7
Lichfield	11
Newcastle	9
South Staffordshire	11
Stafford	11
Staffordshire Moorlands	10
Stoke North	9
Stoke South	8
Tamworth	11

- Recruitment is open for the panels

Scrutiny published in the last 12 months by theme:

Core Themes	Number of Reports
Stop Search	10
Use of Force (LPT Level)	5
Use of Force (Dogs Unit)	1

SNP Selected Themes	Number of Reports
Police Visibility	1
Voluntary Interviews	1
Complaint Handling	1
101 Calls	1
Mental Health	1

- Force review of Stop Search and Body Worn Video retention process in November 2018 resulting from SNP recommendation's due to consistent theme in majority of reports.
- Please note that all reports are available on the Staffordshire Commissioners Website:

https://staffordshire-pfcc.gov.uk/volunteer/neighbourhood-panel/#snp-reports

Independent Custody Visitor Scheme

Scheme achieved Gold Standard from the ICVA on 15th May 2019.
Overview of the year 2018/19 of ICV data:

	Northern Area Custody Facility	Watling Street Custody Facility	Burton
Number of active ICV's	15	13	0
Number of Visits	103	77	36
Number of Detainees Present during the visits	388	215	131
Number of Detainees seen during the visits	222	129	74

- Burton Custody Facility closed as of 14th January 2019.
- Across all custody facilities 7% of detainees seen by ICV's are juveniles.
- Please note that the full ICV Statistic Reports are available on the Staffordshire Commissioners Website:

https://staffordshire-pfcc.gov.uk/volunteer/custody-visitors/