

Thematic Review update

The year finishes on a positive note with only two reviews outstanding. The Out of Court Disposal review was published in November and those remaining are near completion.

Status is as below:

Areas of review. Lead/support members	Update	Next Action
Out of Court Disposals – 17003 David Davies /Tony Wilmot/Adrian Bowen	Review completed and published on the Staffordshire Commissioners website on 3 November with all recommendations accepted.	Completed
Female Genital Mutilation (FGM) – 18003 Clare Cowley /Adrian Bowen	First draft ready 5 th December with the executive summary and some new data to be entered. Panel members to meet to finalise, but with holiday commitments this cannot take place until mid-December.	Meeting mid-December to finalise. Review to be submitted to force for comment. Likely January 2019 publication
Hotel & Travel Expenses – 18004 Clare Cowley /Susan Westacott	With clarification required in one area, the review and all recommendations were accepted by the force and the Staffordshire Commissioners Office. Final version incorporating the requested revision was sent to Staffordshire Commissioners Office on 4 th December.	Review to be published in December.

Time recorded for Thematic Reviews are as shown below. This has been updated since my October report with some late submissions being included.

	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Total Hours</u>
Temporary Promotions	1	10	12	4	5	0	0	0	32*
FGM	5	0	7.5	7.5	5	7.5	0	15	47.5
Out of Court Disposal	11	6.5	9.0	11.5	8	9.5	5	4	51*
Hotel & Travel Expenses	0	2	0	11.5	19	10.5	11	10	64
Total	17.0	18.5	28.5	34.5	37.0	27.5	16	29	175.5

* - Reviews concluded - (Temporary Promotions commenced before we started collating hours, so figure does not reflect the total hours taken).

Total hours show both claimed and unclaimed. It is anticipated that by capturing this information we can achieve greater budgetary control and set realistic plans for taking on future Thematics.

Consideration of topics for Thematics in 2019 is to be discussed in the new year.

We hope to deliver some Project Planning training to members with the intent to improve efficiency and reduce the time taken for completing Thematic reviews. To complement this, we are developing a project planning template to be used for future Thematics.

David Davies
Deputy Chair – Thematic Reviews