

ETAP - Meeting 5 February 2020

Item 2 (ii)

There are three ongoing thematic reports, one of which is complete and one waiting content validation prior to publication.

The status of each is as follows:

Thematic Title	Update
Local Partnership	Review is complete and final report sent to the SCO on 20 December 2019. It is to be presented to the SGB in January and will shortly be published on the Commissioners website. A total of 4 low priority and 4 medium priority recommendations have been put forward, all of which have been accepted.
Commissioning	All research work is completed and the draft report was sent to all contributors for content validation and accuracy on the 15 January. Within the report, 6 recommendations have been put forward for consideration, none considered high priority. The intent is for this to be presented to the SGB on 26 March.
Children and Young People in Custody	A bi-monthly meeting of the inter agency group in relation to children in custody was attended in December 2019 by the thematic lead. This was to establish the nature of work partner agencies carry out in the management of children in the custody process and how these meetings are structured. Information from this meeting will form part of the the final report. Further meetings are either scheduled or in the process of being scheduled for February. This includes meetings with partner agencies and visits to the Custody facilities. The review is underway and the team are working for March/April completion. It should therefore be available for presentation to the SGB in June.

Although December expense claims are not reflected, the hours for the reviews are as below. With all research complete on Local Partnership and Commissioning, the hours shown indicate the total hours taken for each, plus (if any) hours for December. In both cases, completion will be well below the allowance of 50 and 60 hours respectively.

Thematic Title	Claimed Hours	Unclaimed Hours
Local Partnership	26	1
Commissioning	23	6.5
Children and Young People in Custody	4	0

Contact was again made with the Governance Policy and Planning Manager to review our remaining thematic recommendations and there are three action plans on record relating to Hotel and Travel Bookings, Temporary Promotions and Local Partnerships.

The status on each is as follows:

- Hotel & travel: 2 on track, 2 completed and signed off (signed off at December PEEL)
- Temporary promotions: 1 on track, 3 completed and signed off (signed off at December PEEL)
- Local partnerships: 8 on track

A number of potential thematics have been put forward by the force and these will be reviewed at the next ETAP Planning and Development session.

David Davies
Deputy Chair Thematic Reviews