

SUMMARY OF OUTSTANDING ACTIONS

Item 1

Action Log V01 for the ETAP (Fire) meeting 28 October 2020

No	Date	Agenda Item	Owner	Action	Update
1	23 October 2019	3 (ii)	CBR	To confirm the date of Penetration testing and the date of when the Business Impact Assessment will be available – to be discussed with RSM Auditors – Carried forward to December 2020	
2	28 October 2020	2 (i)	VF	To revisit the AGS document in early spring 2021.	
3	28 October 2020	4 (iii)	AW	To check the wording on the sickness reporting in the Absence Management Report and report back at the next ETAP meeting in December 2020	
Key to owners		CBR, Corrina Bradley, VF, Victoria Farrar, AW, Angela Ward			