

Independent Custody Visitors – Northern

Minutes of the meeting held on Tuesday 13 June 2023 at 19:00

These minutes are not verbatim but aim to give an overview of items discussed and actions arising

No:	Item:		
1	Welcome & Apologies	Attendees: Sandra Beard Andrew Carter Ryan Holford Colin Melvin Elizabeth Shenton Catherine Whitehouse Michelle Ryan - SCO Holly Sproston - SCO Deputy Commissioner Helen Fisher - SCO Ch Insp Lucy Maskew – Force	Non-Attendees: Primrose Handforth Elena Johnson Tanya Ernest Steven Myatt Margaret Redfearn Nigel Sanderson Rhiannon Stephenson Insp Andrew Graham
2	Minutes and Matters Arising	Previous minutes were agreed. Action Points: Issues with supply of food and blankets – Update given. All issues appear to be resolved.	
3	Visits	The Independent Custody Visitors gave an overview of visits. Issues noted included: <ul style="list-style-type: none"> Towel stocks appear to be low. The numbers of CYPs detained seemed to have increased. Ch Insp Maskew clarified what is classed as 'overnight' for a CYP. Low stock of Frozen Foods. It was noted that this had been ongoing for some time. Ch Insp Maskew welcomed the feedback on the performance of CDOs and would ensure that the positive comments would be relayed to the individual. 	
5	Police Update	Chief Inspector Maskew indicated the following:	

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		<ul style="list-style-type: none"> • There had been an issue with the air conditioning at NACF. This had now been rectified and was being monitored. • It was noted that the number of CYP detained had been increasing. However, the services provided to CYP meant that their detention time was reduced. • A new Operational model for Custody Inspectors has been introduced. The number of Custody Inspectors with PACE responsibilities had been increased. In addition, there was a drive to increase Sergeant numbers to attain new operating model targets. • The refurbishment of NACF had been scheduled for 2024. This included upgraded staff welfare areas. • Liaison and Diversion had been renamed Justice and Healthcare following a retendering exercise and the team were looking to increase their numbers. • Rolling recruitment for CDO's is continuing as the attrition rate for CDOs remains high. • Operation Safeguard is working well. E wing dedicated to Operation Safeguard.
7	Staffordshire Commissioner Update	Deputy Commissioner Helen Fisher was welcomed to the meeting. Helen gave a quick update on her role and her recent activities. Helen indicated she would be happy to be involved in the ICV Regional Conference and would be happy to host the event.
8	AOB	<ul style="list-style-type: none"> • Changing of dates for panel meetings – A request had been made to change the day of meetings. Elizabeth agreed to poll the ICVs to see what the majority were in favour of. In the meantime, the existing dates would remain. • ID Cards - ID Cards should be used when accessing NACF to ensure that they remained active. Any cards not used would be deactivated after 12 months. A number of ICVs indicated they had access issues. This would be addressed by the SCO. • Recruitment – Ryan and Tanya were welcomed as 2 new ICVs. They would be undertaking their induction training soon. In addition, another 4 recruits were in the pipeline for the Southern Panel. ICV recruitment was ongoing.

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		<ul style="list-style-type: none"> • Training – ICVs were informed that Bitesize training from ICVA is provided for self-directed training. There have been 4 recent training packages emailed out. ICVs are to inform Holly when these have been completed • ICV1 Forms – ICVs were reminded that all relevant sections should be completed and to check before posting. The layout of the ICV1 forms would be reviewed again once the current stocks have been depleted. • ICVs requested additional supplies of ICV2 forms
19	Date and Time of Next Meetings	<ul style="list-style-type: none"> • Tuesday 19th September 2023 – 19:00 • Tuesday 12th December 2023 – 19:00

Action Log:

Action	Responsible
<ul style="list-style-type: none"> • Investigate possibility of visit to another scheme / Regional Conference 	MR
<ul style="list-style-type: none"> • To send out a further supply of ICV 2 forms 	HS
<ul style="list-style-type: none"> • To determine potential change of future meeting dates 	ES