

## ETHICS, TRANSPARENCY AND AUDIT PANEL

Wednesday 19 June 2024

Location: Conference Room 1, Staffordshire Fire and Rescue, Pirehill, Stone,

Staffordshire ST15 0BS.

Agenda – Fire & Rescue

### Start time 14.00 – 16.00

1.	Declaration of interests, apologies, minutes & actions and any updates since the last meeting held on Tuesday 27 February 2024 Bob Simpson Chair of ETAP	14.00- 14.05
2.	Questions from members of the public	14.05- 14.10
3.	Update from Chief Fire Officer	14.10- 14.20
4.	Deputy Chairs Feedback <ul style="list-style-type: none"> <li>i. Finance Panel verbal update - Emma Christmas</li> <li>ii. Ethics &amp; Review Report - Jane King</li> <li>iii. PFCC Election Group Report - Jane Barr</li> </ul>	
5.	ETAP Chairs Annual Report Bob Simpson Chair of ETAP	
6.	Draft Statutory Accounts 2023/24 including Draft Annual Governance Statement 2023/24 David Greensmith FARS Finance Director	
7.	Internal Auditors <ul style="list-style-type: none"> <li>i. Follow up Report</li> <li>ii. Financial Control Report</li> <li>iii. Payroll Report</li> <li>iv. Annual Audit Opinion Report 2023/24</li> <li>v. Final Audit Plan 2024/25</li> <li>vi. Progress Report</li> </ul> Daniel Harris Partner RSM Auditors Angela Ward Associate Director	

8	External Auditors Audit Plan 2023/24 Azola Dudula Azets Manager Paul Grady Azets Key Audit Partner	
9	AOB i. Terms of Reference for ETAP  ii. Date and time of the next meetings Tuesday 23 July 2024 10.30 -12.30 Wednesday 26 September 2024 10.30 – 12.30	