

## SUMMARY OF OUTSTANDING ACTIONS

Item 2

### Action Log V03 for the ETAP (Police) meeting 26 May 2021

No	Date	Agenda Item	Owner	Action	Update
1	9 Dec 2020	4	DW	To supply a copy of the Executive summary of the Force Management Statement at the meeting in May 2021	On meeting agenda item 7(ii)
2	9 Dec 2020	5	EB	To consider and update on ETAP's involvement and review role of the Force's Governance Structure	On meeting agenda item 5
3	9 Dec 2020	5	EB	To give a further update on the Force's Governance Structure in May 2021.	On meeting agenda item 5
4	10 Feb 2021	2 (ii)	EB	To contact the SCO should she have any questions about the SNP areas of work.	Action to be taken by EB – Complete
5	10 Feb 2021	2 (ii)	JKE	To share an update on staff wellbeing at future meeting	Complete - update supplied
6	10 Feb 2021	2 (ii)	DW & JB	To agree a process for ETAP members to access a sample of complaint records for the Complaints Review	Complete
7	10 Feb 2021	5 (iii)	AW	To present the final Internal Audit plan for 21/22 to the next ETAP meeting in May	On meeting agenda item 9 (v)
Key to owners		DW - Deb Wilne, EM - Emma Barnett, JC - Jean Cass, JKE - Justine Kenny, DW - Deb Wilne., JB - Jane Barr, AW - Angela Ward.			