

SUMMARY OF OUTSTANDING ACTIONS

Item 1

Action Log V01 for the ETAP (Fire) meeting 11 December 2019

| No | Date | Agenda Item | Owner | Action | Update |
|---------------|-----------------|--|-------|--|----------|
| 1 | 23 October 2019 | 3 (ii) | DG | Internal Audit Report To advise on the date for Disaster Recovery testing | ongoing |
| 2 | 23 October 2019 | 3 (ii) | DG | To confirm Delegated Authority actions in November as planned | December |
| 3 | 23 October 2019 | 3 (ii) | CBR | To confirm the date of Penetration testing and the date of when the Business Impact Assessment will be available | December |
| 4 | 23 October 2019 | 3 (iii) | CBR | To confirm when the records have been corrected and updated | December |
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| Key to owners | | DG - David Greensmith, Corrina Bradley - CBR | | | |