

Decision Note – Crest Support to LCJB Performance Framework Product



REQUEST FOR DECISION BY THE STAFFORDSHIRE COMMISSIONER

| | Policing: | Crime: | Fire & Rescue: |
|---------------------------|-----------|--------|----------------|
| This decision relates to: | | Yes | |

APPROVAL (for completion by Staffordshire Commissioner only)

Rationale for approval

STAFFORDSHIRE COMMISSIONER

Signature

Date

1 July 2020

Date decision required by:

If an urgent approval is required, please state reasons:

For completion by Staffordshire Commissioner's Office only:-

Decision Number: SCP/D/202021/002

Date Received: 3 July 2020

| | Yes | No |
|---|-----|----|
| Has the required decision been considered under the guidance of the Staffordshire Commissioner's Decision Making Policy? | x | |
| Has the required decision been deemed to be a Key Decision as defined within the Staffordshire Commissioner's Decision Making Policy? | x | |
| Who is empowered to make the required decision? The Staffordshire Commissioner | | |

| Title | Crest Support to LCJB Performance Framework Product |
|------------------------|---|
| Summary | <p>This decision form requests the Staffordshire Commissioner to approve the purchase of CREST Analytical consultancy to support development of quarterly performance reports for the Local CJS Partnership Board. The proposed content of the reports has been shared and supported by the LCJPB and funding is required for the next 12 months to develop the framework to include the Fairness measures and provide 4 quarterly reports. £22,400K plus VAT (28days consultancy)</p> <p>The design of the framework has been approved by LCJPB and supported by all partners. There is potential to share the cost of the initial £22,400K plus VAT consultancy between the other PCC offices in the region and this is supported by Crest.</p> <p>There is a national programme for a national CJS Performance Framework product and the engagement of CREST is intended to be an interim solution locally for the next 12 months (to be extended if required).</p> <p>Crest have indicated that work can begin immediately with the first report submitted to the next LJCPB September 2020.</p> <p>There may be additional development costs if we identify additional metrics and local data to be included in the framework. These are chargeable at consultancy days cost £800 per day.</p> |
| Recommendations | <p>1. That the Staffordshire Commissioner approves the consultancy for 28days for development work on our CJS Performance Framework, consultancy and 4 reports Sept 2020 Dec 2020, March 2021 and June 2021 at a cost of £22,400K +VAT.</p> |
| Chief Executive | I hereby approve the recommendation for consideration. |
| Signature |  |
| Date | 1 July 2020 |

REPORT AND ADVICE TO THE STAFFORDSHIRE COMMISSIONER

Context

The process of measuring performance in the criminal justice system is undergoing substantial change in the West Midlands region with the introduction of a number of new local and regional boards/strategies. A new performance framework was developed by the regional criminal justice analysts group and driven by Staffordshire PFCC's performance manager.

Crest worked with Staffordshire last year (as part of a broader project on the effectiveness of the criminal justice system funded by the Hadley Trust) to evaluate the current performance framework, and to benchmark current performance. Crest produced two reports (for Staffordshire and for the West Midlands region), to help local agencies better understand performance of the system as a whole.

Proposal for a proof of concept performance framework and quarterly updates

Crest now proposes to undertake some further work with Staffordshire OPCC to develop a proof of concept performance framework and quarterly performance updates over the course of a year. The idea is that this work will engage the other areas in the West Midlands region, and eventually the framework will be expanded to the whole region.

Crest's team of expert analysts will work closely with Staffordshire Commissioner's Office (SCO) in the first phase of the project to obtain data and data sharing agreements from relevant local agencies. Crest will also produce 4 quarterly reports setting out an analysis using the performance framework. Reports will be built in the component parts of our local strategy (fairness, efficiency, victims, offending) so they can be discussed in aggregate at the regional board, but also individually at sub group board meetings.

We will aim to collect all of the metrics listed at the annex, but this will depend on local engagement. Where metrics are provided for the region as a whole Crest will incorporate these into the analysis, however the aim of the proof of concept is to focus on achieving a fully developed performance report for Staffordshire, which could then be extended to the wider region.

Methodology

In order to complete this work, Crest proposes the following phases:

Phase 1 (July-August): stakeholder engagement (4 days)

Crest will work together with the SCO to identify key contacts for the provision of local data. Crest will also support the SCO to develop a data sharing agreement for provision of data for each of the quarterly reports. A timetable would be agreed for the sharing of these reports.

Phase 2 (August-September): production of the first quarterly report (4 days)

The first quarterly report will be based on published data and any local data which has been obtained at this point. On production of the report Crest will attend the regional analyst meetings (via a dial in) to develop the contextual information for the report. Following the meeting Crest will update the report with relevant contextual information and provide a final version to the SCO (working with the June and July releases of published statistics).

Phase 3 (October-December): production of second quarterly report (10 days)

Crest will collect the first cut of local data. Both local and published data will then be analysed and a second quarterly report produced. As with the first report, Crest will attend the regional analysts meeting (via dial in) to discuss context and implications, before providing a final report to the SCO (working with the September and October releases of published statistics).

Phase 4 (January-March): production of third quarterly report (5 days)

As agreed in phase 1 and 3, Crest will collect a further data update from each agency and produce a third report, discussing it at the analysts meeting and providing a final version to the SCO (working with the December and January releases of published statistics).

Phase 5 (April-June): production of fourth quarterly report (5 days)

Crest will provide a final quarterly report following the process outline in phase 4 (working with the March and April releases of published statistics).

Note: The current budget does not include Crest attendance at any regional board meetings (bar virtually at the regional analysts meeting). Should this be required Crest would provide updated costings.

Limitations

Inclusion of the local metrics in the quarterly reports is conditional on analytical capability within each of the CJS agencies involved to provide a preliminary data analysis. If raw data sets are to be provided for each of the indicators we will not have sufficient time in the budget to analyse all indicators, compile them into a report and consider the implications, and the budget will need to be reconsidered.

Costs

The total cost of the proof of concept would be £22,400+VAT. This is based on a discounted rate of £800+VAT per day, and a total of 28 consultancy days required for the work. This is inclusive of account management, third party, travel and admin costs.

The involvement of other PCCs in the region in this development work would reduce costs to Staffordshire. Discussions have taken place and will continue to do so.

1. Issues for consideration

- There is a national project for a CJS performance framework being developed but a product will not be seen this year, 2020.
- This product will be an interim solution which can be extended across the region as required with minimal additional cost and will support LCJPB immediately.
- The impact of Covid-19 is minimal as the majority of the analysis and data collection can be completed electronically and remotely.
- There may be additional development costs if we identify additional metrics and local data to be included in the framework. These are chargeable at consultancy days cost £800 per day.

2. What other options have been considered?

The CJS Analyst group has considered employing an analyst to collate this data for the region and sharing the cost but the recruitment costs and level of development required would mean no output would be seen until late 2020 or 2021. In addition the national product will be available in the long term and the analyst role for the region could then be redundant. The CREST product will be available immediately.

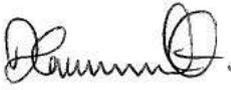
3. Consultation and Engagement undertaken

- LCJPB
- Crest Advisory
- Regional CJS Performance Analyst Group
- Regional CJS Forum
- Regional PCC Offices

Report Implications

4. Monitoring Officer comments

If agreed, this development work will be procured through the Crown Commercial Services Framework and therefore, not require a waiver of Standing Orders.

| | | | |
|--|--|------------|-------------|
| Signature  | | Date | 1 July 2020 |
| 5. Section 151 Officer comments: | | | |
| This is unbudgeted spend for the SCO and if agreed will need to be funded from brought forward reserves held by the Staffordshire Commissioner. | | | |
| Signature  | | Date | 1 July 2020 |
| | | Yes | No |
| Has legal advice (outside of that provided by the Monitoring Officer) been sought on the content of this report? | | | x |
| 6. Legal Comments: | | | |
| N/A | | | |
| 7. Equality Comments | | | |
| There are no direct equality implications arising from the proposal. However, a well-developed CJS performance framework will assist in addressing one of the key priorities in our local strategy, which is that of fairness. | | | |
| 8. Background/supporting paper | | | |
| None | | | |
| 9. Public access to information | | | |
| To be published | | | |
| 10. Is the publication of this form to be deferred? | | | |
| No | | | |
| 11. If the report is for publication, is redaction required? No | | | |
| | | Yes | No |
| Of the Decision Note? | | | X |
| Of the Appendix? | | | N/A |

ORIGINATING OFFICER DECLARATION:

| | |
|---------------|---|
| Author | Helen Booth |
| Signed |  |
| Date | 1/6/2020 |

